

Updated: *March 20, 2012*

Name of link: *What to include6*

*Reminder:* A conflict may have negative impacts on you or others and you may have taken steps to reduce any negative impact. We call this a management plan. Below are some ideas, please include any others that you do.

Please do not use acronyms - please spell out in full.

- Explain when and where you routinely disclose your business, outside teaching, consulting, etc. Include how you make sure students and graduate students are informed, when needed.
- If your business, outside teaching, consulting, etc is in any way tied to the outcome of your research, explain how you have altered your research plan to remove any real or perceived influence, for example, an oversight committee.
- If your business, outside teaching, consulting, etc is tied in any way to the outcome of your research, and the research involves human participants, explain how you protect the participants from any real or perceived influence.
- Explain how you protect students, graduate students and others whom you are responsible for directing from undue influence or from compromising of academic freedoms. For example, providing a co-supervisor for their work.
- If any intellectual property might arise from your business, outside teaching, consulting, etc, explain how you ensure that it is clear who the property will belong to. For example, does your consulting contract cover this issue and how.
- If you are signing contracts for any of this, explain how you get legal advice to make sure the contracts do not put you at odds with UBC.
- If possible, explain how your salary or stock options or pay schedule was set, for example, all board members of the company receive X stock options for each year of service.