



The University of British Columbia
Board of Governors

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81

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Responsible Executive:

Provost and Vice-President Academic
(UBC Vancouver)
Deputy Vice Chancellor and Principal
(UBC Okanagan)

Title:

Use of Teaching Materials in UBC Credit Courses

Background & Purposes:

UBC is a community of scholars whose essential functions are the pursuit and dissemination of knowledge and understanding through research and teaching. As part of this overall mission, UBC wishes to facilitate the open exchange of ideas, and the creation, preservation, continual enhancement and utilization of collaboratively developed materials incorporated into the delivery of courses of study at UBC, including courses delivered online or through other electronic platforms.

Defined terms are capitalized in this Policy and can be found embedded within the Policy.

1. Scope

- 1.1 This Policy applies to certain types of teaching materials. This Policy does not apply to Inventions discovered in the course of University Research, as those items are dealt with in Policy #88 – Inventions and Discoveries.

2. General

- 2.1 UBC wishes to enable the members of its community who teach or participate in courses of study at UBC (“**UBC Scholars**”) to collaborate in the development of materials used in association with those courses.
- 2.2 UBC recognizes that UBC Scholars utilize a wide variety of materials in their teaching, pedagogical, and learning pursuits at UBC (“**Teaching Materials**”). UBC further recognizes that many such materials are created, refined, and further developed, over time and through collaboration with colleagues or through University investment.
- 2.3 UBC Scholars own all the intellectual property in the Teaching Materials that they create but, in order to facilitate ongoing use and collaboration where they have contributed those Teaching Materials to a resource for the collective use of their Department, School, or other academic unit or where UBC has made a material investment in the

development of the Teaching Materials, UBC has the irrevocable right to use and revise those Teaching Materials in UBC credit courses and to share those rights within the community of UBC Scholars.

- 2.4 For clarity, resources for collective use are repositories that exist independent from course delivery platforms such as *Connect* or individual course webpages.
- 2.5 For the purposes of this Policy, a material investment in the development of Teaching Materials involves the provision of compensation, facilities, equipment or other resources beyond those ordinarily provided to all UBC instructors in the course of their normal duties, such as, for example, a direct discretionary investment in the development of Teaching Materials. Further examples of material investments in the development of Teaching Materials include (a) the making of specific payments to UBC instructors for the development of Teaching Materials, (b) the provision of teaching relief in consideration for the specific task of developing Teaching Materials, and (c) the provision of assistance from a Research Assistant, Teaching Assistant or other staff member specifically assigned to develop the Teaching Materials. Material investment in the development of Teaching Materials would not include (a) the use of Teaching Assistants for duties normally associated with course delivery, (b) payment of a UBC instructor's normal salary and benefits, (c) the provision of teaching relief other than as described above; (d) the provision of study relief as contemplated in the UBC - Faculty Association Collective Agreement; (e) the use of a UBC learning management system, or (f) the incidental use of UBC-owned computer equipment.