

 <b>The University of British Columbia Board of Governors</b>	<b>Policy No.:</b>  <b>39</b>	<b>Approval Date:</b> July 1977  <b>Last Revision:</b> March 1995
	<b>Responsible Executive:</b> Vice-President, Human Resources	
<b>Title:</b>  <p style="text-align: center;"><b>Death Notices</b></p>		
<b>Background &amp; Purposes:</b>		

**1. General**

- 1.1. In the event of the death of any member of faculty or staff, Administrative Head of Unit shall inform the President's Office and the Ceremonies Office as soon as possible.