

A wide-angle photograph of the UBC campus at sunset. The sky is a mix of orange, pink, and blue. In the foreground, there are green trees and a paved walkway. In the middle ground, there are several modern buildings with large glass windows. In the background, there is a large body of water and distant mountains.

Are you passionate about law and higher education?

Do you seek challenging and interesting files?

Do you want to be part of a globally influential institution that is ranked 13<sup>th</sup> out of more than 1,000 universities around the world for the global impact of its research, outreach, and stewardship, including 3<sup>rd</sup> in the world for climate action and 1<sup>st</sup> in the world for industry and innovation impact?

UBC is seeking an experienced and motivated individual to join the Office of the University Counsel (OUC):

### **LEGAL COUNSEL (INVESTIGATIONS AND DISPUTES)**

UBC is recognized as a top employer. With over 70,000 students, almost 19,000 employees, and an annual operating budget of \$3.4 billion, UBC provides a rich and complex environment in which to pursue a career. The OUC is responsible for managing all of UBC's legal affairs (with the exception of labour and employment matters) and provides a supportive and collegial work environment. The OUC is seeking a highly qualified individual to serve as Legal Counsel (Investigations and Disputes). This individual will provide legal advice and services to UBC, focusing primarily on those areas of the law relating to investigations and disputes.

#### **The successful candidate will:**

- provides legal advice and services on a range of legal issues directly to faculties and administrative units, except with respect to matters within the jurisdiction of the Department of Human Resources;
- acts as a subject matter expert and resource to other Legal Counsel regarding administrative law, procedural fairness, the conduct of investigations, and human rights law; also acts as a subject matter expert in areas of statutory and policy interpretation;
- negotiates and prepares legal agreements to which UBC is a party with a view to ensuring consistency in external dealings and compatibility with UBC's policies and objectives;
- approves indemnities as authorized by the Ministry of Finance;
- identifies and recommends procedures and practices to protect UBC from undue liability;
- coordinates the development and review of University policies for consideration by the Board of Governors;

#### **The ideal candidate must:**

- Be a member in good standing of the Law Society of British Columbia;
- have a law degree and broad-based experience as a practising lawyer, preferably including 5 years of experience undertaking or advising on conduct investigations, responding to complaints before administrative tribunals (including the Human Rights Tribunal), advising on discrimination matters, drafting statutes/policies, and advising on or litigating matters of statutory/policy interpretation (general litigation experience also would be beneficial);
- have a strong grounding in administrative law, procedural fairness, human rights law, and trauma-informed principles;
- have strong analytical skills, including the ability to work from first principles in the absence of precedents.

Full job description is available online. If you wish to be part of an exciting learning environment at one of Canada's most respected universities, please apply online at [UBC/Staffjobs](https://www.ubc.ca/staffjobs).

Only those applicants selected for interviews will be contacted.